Abstract:
It describes the application of scientific writing language into the Visual Basic secretarial work activities, where all their activities is very helpful in accomplishing tasks of a leader. One of the activities can be scheduled properly. This application program makes a working agenda of the database is always up to date so that data can be added, deleted and modified. In order to produce a better view, then this program is built using Microsoft Visual Basic 6.0. In addition to this in writing also explained about the making of the application program.